



# Office of the Registrar Kazi Nazrul University

Nazrul Road, Kalla Bypass More, P.O. – Kalla (C. H.)  
Asansol – 713340, Dist. – Paschim Bardhaman, West Bengal

Ref No.-KNU/R/UG-Admn/0772/23

Date:28 June 2023

## **Admission Guidelines to 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the session 2023-24**

Guidelines relating to Admission to 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies for affiliated colleges.

These Guidelines shall be called the Kazi Nazrul University Admission Guidelines relating to 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies for affiliated colleges.

These shall apply to every candidate intends to take admission in the above courses under this University.

These Guidelines shall be effective for the Academic Session 2023-24. The objective of the guidelines is to make the admission merit-based, hassle free and transparent

From academic session 2023-24, all the students will be admitted to 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies as per National Curriculum and Credit Framework vide UGC D.O. No.1-1/2021(QIP) (CBCS) dated 31/01/2023 and Notification No. 354-Edn(CS)/10M-95/14 dated 02/6/2023.

**Lateral entry is not allowed for 1st year and 2nd year.**

**Lateral exit is allowed for 1st year, 2nd year and 3rd year.**

For a candidate selected provisionally for admission, if it is found at the time of document verification that the marks, he/she had stated at the time of application is more than what he/she has actually obtained (as in his/her mark-sheets), then his/ her provisional admission will be cancelled.

An applicant must have completed results at the 10+2 level at the time of application. Candidates passing the Higher Secondary (10+2) or its equivalent Examination with 5 (Five) recognized subjects including at least one language subject having full marks not being less than 100 is eligible to seek admission to 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies for the academic session 2023-24 for affiliated



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colleges. Incomplete and/or incorrect application shall liable to be cancelled.

Candidates who have passed Higher Secondary or equivalent examination (10+2 level) from any approved Council or Board or University in the year **2020/2021/2022 and 2023** are eligible for the admission in the under graduate courses. Admission into the under graduate courses will be made on the basis of merit and in accordance with the approved Intake Capacity of each college.

Candidates who have passed the Higher Secondary (10+2) Vocational examination conducted by the West Bengal State Council of Vocational Education and Training shall be eligible to seek admission to the 3-year UG Programme and 4-Year BCA /BBA /BBA (Hospital Management)/BHM/BTTM and other Professional Courses.

Candidates who have passed the Higher Secondary (10+2) from recognized Open Board conducted by the recognized Open Higher Secondary Council shall be eligible to seek admission to the 3-year UG Programme and 4-Year BCA /BBA /BBA (Hospital Management)/BHM/BTTM and other Professional Courses.

Following eligibility and selection procedures are applicable only for students of Indian nationality. Foreign students or others who have completed schools (10+2) out- side India must check Foreign Students Admission procedure, eligibility and other criteria.

If any Board does not provide any marks (only grade) to the candidates in class 10th and 12th board examinations, then the candidates of that particular Board have to convert their grades into marks as per the rules of that concerned Board and should enter those marks into the online application form.

Seat reservation in the degree courses of studies shall be guided by the:

*West Bengal State Higher Educational Institutions (Reservation in Admission), Act, 2013 West Bengal*

*State Higher Educational Institutions (Reservation in Admission) Rules, 2014.*

*West Bengal State Higher Educational Institutions policy of reservation to Persons with Disabilities*

*The Govt. directive vide letter No. 229 (14)–Edn.(U) dated 19.02.2013, the Govt. Notification No. 908–Edn.(CS)/10M-95 dated 11/17.11.2014, the Govt. Circular No. 365– Edn.(CS)/OM-9L/2015 dated 21.04.2015, the Govt. Notification No. 526–Edn.(U)/1U-137/14 dated 29.05.2015 & the Govt. Notification No. 621–Edn.(U)/EH/1U-89/13 dated 25.06.2015 and in consideration of the letter vide 65-Edn(U)/1U-89/13 dt.16.01.2014 of the Additional Secretary, Higher Education Department, Govt. of West Bengal*

*The Govt. Notification 339-Edn(CS)/0M-741/2023, 26/05/2023 issued by the Sr. Special Secretary, Dept. of Higher Education (Integrated law Cell). Govt. of West Bengal.*

Note: For Admission to the seats for Reserved Categories, Caste Certificate issued by the competent authorities of the Govt. of West Bengal is required.

A state or national level sports person may be considered for admission to Honours Courses under sports quota if found otherwise eligible.

Further, a district or state or national level sports person with pass marks in H.S. Examination may be considered for admission in Programme courses under sports quota.



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## FOR SC/ST CATEGORY

As per circular Nos. BC-16014/1/82-SC dt.06/08/1984 & BCD-I, D.O.12017/11/89-SCD(R.CELL) dt.09/01/1990 and 1465-BCW/MR-67/10 dt.30/04/2010 from the Government of West Bengal, Scheduled Castes/ Scheduled Tribes of the States other than West Bengal are not entitled to get the benefit of reserved quota in Educational Institutions in West Bengal.

## FOR OBC-A/OBC-B CATEGORY

The candidates who will be provisionally selected under the OBC- A and OBC- B categories must produce an OBC certificate issued by the competent authority that clearly indicates (i) the category (A or B) they belong to; (ii) that they do not belong to creamy layer of the society, at the time of document verification.

OBC-A and OBC-B candidates from the States other than West Bengal are not entitled to get the benefit of reserved quota in Educational Institutions in West Bengal.

## FOR SPORTS CATEGORY

In addition to the above mentioned academic eligibility, the following eligibility conditions under Sports Quota shall apply:

Candidate should have represented a state or equivalent in any National Championship (Junior/ Senior/ Federation Cup) or above conducted under the aegis of respective Federation/ Association recognized by the Ministry of Youth Affairs & Sports/ Indian Olympic Association

Such sports representations are to be made within current year or any one of the three preceding calendar years (i.e commencing from 1<sup>st</sup> January, 2020) only.

Certificates of participation in Sports/Games must be obtained from the competent authorities. Applicant must submit the certificates in prescribed format along with a print out of online application and all Sports Certificate in person or by post to the Office of the Registrar.

Participants in Tournaments/Events organized or certified by bodies other than those mentioned above are not eligible.

## FOR PWD CATEGORY

Persons with 40% or more disability will only be considered for admission under PWD quota under RPD Act, 2016.

## FOR E.W.S CATEGORY

Reservation under Economically Weaker Sections (EWSs) will be as per notification no. 339- Edn (CS)/OM-74L/2023 dated 26th May, 2023 issued by the Sr. Special Secretary, Dept. of Higher Education (Integrated law Cell). Govt. of West Bengal.

The EWS certificate of 2023-24 financial year is only valid for admission in this academic session.



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## Eligibility Criteria:

Department	General	SC/ST	BC-B
For 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies.	At least 45% in aggregate of the qualifying examination.	At least 45% in aggregate of the qualifying examination.	At least 45% in aggregate of the qualifying examination.
For 3-year UG Programme	Passed in the Qualifying examination	Passed in the Qualifying examination	Passed in the Qualifying examination

## Eligibility criteria for taking Admission to:

Courses of Study	4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies	3-year UG Programme /Professional Courses
BA/B.Sc. /B.Com	Must have passed Higher Secondary (10+2) or its equivalent Examination with at-least 45% Marks irrespective of the category of candidates.	Must have passed a. Higher Secondary (10+2) or its equivalent Examination.  OR b. Higher Secondary (10+2) from Vocational examination. OR c. Higher Secondary from recognized Open Board
5-year BA.LL.B. (Honours)	Must have passed Higher Secondary (10+2) or its equivalent Examination with at-least 45% Marks.	Not Applicable



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5-year B.Com.LL.B. (Honours)	Must have passed Higher Secondary (10+2) or its equivalent Examination with at-least 45% Marks.	Not Applicable
3-year LLB (Honours)	Must have passed Graduation (10+2+3) or its equivalent Examination with at-least 45% Marks.	Not Applicable

Courses of Study	
BCA/ BBA/ BHM/BTTM/B BA (Hospital Management)	Must have passed a. Higher Secondary (10+2) or its equivalent Examination with at-least 45% Marks [for BCA course Mathematics/ Statistics /Business Mathematics/ Computer Applications/IT/Electronics is to be one of the combination papers at 10+2 level.] b. Higher Secondary (10+2) Vocational examination with 45% marks [for BCA course Mathematics/ Statistics /Business Mathematics/ Computer Applications/IT/Electronics are to be one of the combination papers at 10+2 level.] c. Higher Secondary (10+2) Open Board examination with 45% marks [for BCA course Mathematics/ Statistics /Business Mathematics/ Computer Applications/IT/Electronics are to be one of the combination papers at 10+2 level.]

1. For the purpose of determining eligibility for admission in Honours Course, it is to be noted that total marks obtained by a candidate in Higher Secondary or equivalent examination has to be calculated by summing up the marks of 4 subjects, (excluding Environmental Studies, if compulsory) in which the candidate has secured highest among which exactly one must be a language subject. If the subject “Environmental Science” is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

Admission be made strictly according to the marks obtained in the 10+2 Board examination.

No Registered Undergraduate student of this University shall pursue any other full time regular course of study leading to a degree simultaneously in this University or any Other University during class hours.

Incomplete application in any respect will be summarily rejected.

For the 3-year UG Programme and 4-year UG Programme with Honours and Honours with Research in Arts, Science, Commerce, Management and others for the academic session 2023-24, B.A./ B.Sc./B.Com./ BCA /BBA /BBA (Hospital Management)/BHM/BTTM/5-year BA.LL.B (Honours)/ 5-year B.Com LL.B (Honours) and 3-year LL.B (Honours) degree courses of studies, Kazi Nazrul University offers through its affiliated Colleges the following subjects and the Selection procedure for each Undergraduate Course is as follows



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### SELECTION CRITERIA (Tabular Form)

4 year UG program	DISCIPLINE	Aggregate %	And Pass 10+2 Exam with	Merit Score
B.A.(Hons.)	BENGALI	Pass in HS(10+2) or Equivalent Exam with 45% marks in aggregate	Pass in Bengali	Original Merit Score
	ENGLISH		Pass in English	
	HINDI		Pass in Hindi	
	SANSKRIT		Pass in Sanskrit	
	URDU		Pass in Urdu	
	POLITICAL SCIENCE		No subject bar	
	HISTORY		No subject bar	
	PHILOSOPHY		No subject bar	
	SOCIOLOGY		No subject bar	
	EDUCATION		No subject bar	
	SANTALI		No subject bar	
	MULTIMEDIA & MASS COMMUNICATION		No subject bar	
	NAZRUL SANGEET		No subject bar	
	HINDUSTANI MUSIC(VOCAL)		No subject bar	
B.Sc (Hons.)	PHYSICS	Pass in HS(10+2) or Equivalent Exam with 45% marks in aggregate	Pass in Physics and Mathematics	Original Merit Score
	MATHEMATICS		Pass in Mathematics	
	CHEMISTRY		Pass in Physics, Chemistry and Mathematics	
	COMPUTER SCIENCE		Pass in Computer Science/ Mathematics/ Physics/Statistics/ Electronics	
	GEOLOGY		Pass in Geology/Geography/Physics , Chemistry and Mathematics	
	BOTANY		Pass in Biological Science and Chemistry	



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	ZOOLOGY	Pass in Biological Science and Chemistry	
	MICROBIOLOGY	Pass in Chemistry and Biological Science/Bio-Technology	
	NUTRITION	Pass in Chemistry and Biological Science/Bio-Technology	
	ECONOMICS	No subject bar	Original Merit Score + Marks of Economics/ Statistics/ Mathematics/ Business Economics including Business Mathematics
	GEOGRAPHY	Pass in Geography/Mathematics/Computer Science/Economic Geography	Original Merit Score + Marks obtained in Geography/Mathematics/Computer Science/Economic Geography.
	PHYSIOLOGY	Pass in Physiology/Biological Science/Bio-Technology and Chemistry	
	STATISTICS	Pass in Statistics/Mathematics, Physics and Chemistry	Original Merit Score
	ELECTRONICS	Pass in Electronics / Physics /Computer Science, Mathematics / Statistics and Chemistry	



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	BIOCHEMISTRY		Pass in Chemistry and Biological Science/Bio-Technology		
	PSYCHOLOGY		No subject bar	Original Merit Score + Marks of Psychology/Biology / Statistics/Physiology/ Mathematics / Computer science	
	ENVIRONMENTAL SCIENCE		Pass in Environmental Science / Biological Science, Chemistry		
	BIOTECHNOLOGY		Pass in Chemistry and Biological Science/Bio-Technology		
	B.Com (Hons.)	Pass in HS(10+2) or Equivalent Exam with 45% marks in aggregate	Pass in Accountancy / Mathematics / Statistics / Computer Science / Business Math & Statistics	Original Merit Score	
<b>3 year UG program</b>	<b>DISCIPLINE</b>		<b>Aggregate %</b>	<b>And Pass 10+2 Exam with</b>	<b>Merit Score</b>
	B.A.	BENGALI	Pass in HS(10+2) or Equivalent Examination/ Vocational examination	Pass in Bengali	Original Merit Score
		ENGLISH		Pass in English	
		HINDI		Pass in Hindi	
		URDU		Pass in Urdu	
		SANSKRIT		Pass in Sanskrit	
		POLITICAL SCIENCE		No subject bar	





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	EDUCATION	n. / Recognize d Open Board	No subject bar	
	HISTORY		No subject bar	
	PHILOSOPHY		No subject bar	
	PHYSICAL EDUCATION		No subject bar	
	SANTALI		No subject bar	
	SOCIOLOGY		No subject bar	
B.Sc.	PHYSICS	Pass in HS(10+2) or Equivalent Examination/ Vocational examination. / Recognize d Open Board	Pass in Physics and Mathematics	Original Merit Score
	MATHEMATICS		Pass in Mathematics	
	CHEMISTRY		Pass in Physics, Chemistry and Mathematics	
	COMPUTER SCIENCE		Pass in Computer Science/ Mathematics/ Physics/Statistics/ Electronics	
	BOTANY		Pass in Biological Science and Chemistry	
	ZOOLOGY		Pass in Biological Science and Chemistry	
	NUTRITION		Pass in Biological Science/Bio-Technology and Chemistry	
	PHYSIOLOGY		Pass in Physiology/Biology/Bio-Technology and Chemistry	
	STATISTICS		Pass in Statistics/Mathematics	
	ELECTRONICS		Pass in Electronics / Physics /Computer Science, Mathematics / Statistics and Chemistry	
	ECONOMICS	No subject bar		



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		GEOGRAPHY		Pass in Geography/Mathematics/Co mputer Science/Economic Geography	
		B.Com	Pass in HS(10+2) or Equivalent Examinati on/ Vocational examinatio n. / Recognize d Open Board	Pass in Accountancy / Mathematics / Statistics / Computer Science / Business Math & Statistics/Vocational Business & Commerce	Original Merit Score
	Professio nal Courses	BBA	Pass in HS(10+2) or Equivalent Examinati on/ Vocational examinatio n. / Recognize d Open Board	No subject bar	Original Merit Score
		<b>BBA (Hospital Management)</b>	with at-		
		<b>BHM</b>	least 45%		
		<b>BTTM</b>	Marks		
		BCA	Pass in HS(10+2) or Equivalent Examinati on/ Vocational examinatio n. / Recognize d Open Board with at- least 45% Marks	Mathematics / Statistics / Business Mathematics / Modern Computer Application/ Electronics / Information Technology/IT and Ites/ Computer Science/ Applied Mathematics/ Web Application/ Multimedia/ Informatics Practices/ Artificial Intelligence	Original Merit Score



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3Yr LL.B(Hons)	Pass in Graduation (10+2+3) or its equivalent Examination with at-least 45% Marks.	No subject bar	Original Merit Score
5Yr BA LL.B(Hons)	Pass in HS(10+2) or Equivalent Exam with 45% marks in aggregate	No subject bar	
5Yr B.Com LL.B(Hons)	Pass in HS(10+2) or Equivalent Exam with 45% marks in aggregate	No subject bar	Original Merit Score

## 16. Some Special conditions for admission to Honours Courses as follows:

- (i). Mathematics: A candidate shall be allowed to take up Honours in Mathematics if he/she has passed in Mathematics at the previous qualifying examination. A candidate who has passed in Business Mathematics is not eligible for admission to the Mathematics Honours Course.
- (ii). Chemistry: A candidate shall be allowed to take-up Honours in Chemistry if he/she has passed in Physics, Chemistry and Mathematics at the previous qualifying examination.
- (iii). Bio-Chemistry: A candidate shall be allowed to take up Honours in Bio-Chemistry if he/she has passed with Chemistry and Biology/Bio-Technology at the previous qualifying examination.
- (iv). Micro-Biology: A candidate shall be allowed to take-up Honours in Micro Biology if he/she has passed with Chemistry and Biology/Bio-Technology in the previous qualifying Examination.
- (v). Physiology: A candidate shall be allowed to take-up Honours in Physiology if he/she has passed with Physiology/Biology/Bio-Technology and Chemistry in the previous qualifying examination. The subject Biology/Bio-Technology may be treated as the related subject.
- (vi). Nutrition: A candidate shall be allowed to take-up Honours in Nutrition if he/she has passed with Chemistry and Biology/Bio-Technology at the previous qualifying examination.



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(vii). Environmental Science: A candidate shall be allowed to take-up Honours in Environmental Science if he/she has passed with Chemistry at the previous qualifying examination.

(viii) Computer Science: A candidate shall be allowed to take-up Honours in Computer Science if he/she has passed with Mathematics or Physics or Statistics or Electronics at the previous qualifying examination. The following guidelines shall be followed regarding admission to Undergraduate courses in Economics,

**Merit List Criteria: Merit Score** will be calculated by summing up the marks of 4 subjects, (excluding Environmental Studies, if compulsory) in which the candidate has secured the highest among which exactly one must be a language subject in Higher Secondary or equivalent examination. If the subject “Environmental Science” is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.

**Tri break Rule:**

To avoid a tie-between two applicants use the below-mentioned tie-breaking policy:

**For 4 years UG Honours Degree B.A.(Hons)/B.Sc.(Hons)/BCA(Hons) and 3 years UG Degree BA/BSc**

1. Marks of Subject applied for Honours, followed by

• If the subject is not available in the Higher Secondary or equivalent examination, marks of another mentioned subject in the list will be considered.

2. Highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

3. Second highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

4. Third highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

5. Summing up marks of top 4 subjects in **10th standard**, followed by

6. Old in Year of pass out, followed by

7. Application Number in ascending order.

**For 4 years UG Honours Degree BCom (Hons)/BBA(Hons)/ BBA (Hospital Management) (Hons) and 3 years UG degree BCom**

1. Highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

2. Second highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

3. Third highest subject marks within 4 subjects consider calculating **Merit Score**, followed by

4. Summing up marks of top 4 subjects in **10th standard**, followed by

5. Old in Year of pass out, followed by

6. Application Number in ascending order.

*C Koner*

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